

Why Consider Certificate and Certification Programs

In the competitive world of the design professional, you have to prove yourself again and again. There's no better way to demonstrate your superior abilities than with industry recognized professional qualifications from the Construction Specifications Institute (CSI).

Only CSI's Certificate/Certification Programs benefit all disciplines in the non-residential building design and construction industry. That's because CSI is the only organization to represent all the members of the construction team.



CDT – Construction Documents Technologist Certificate

CDT is the foundation you need to gain the competitive advantage. As the cornerstone of CSI's certification series, it's the prerequisite you need to achieve your advanced *Certified Construction Specifier (CSS)*, *Certified Construction Contract Administrator (CCCA)*, or *Certified Construction Product Representative (CCPR)* certification. This is the real world continuing education you need,

The *Construction Documents Technologist (CDT)* Program provides a comprehensive overview for anyone who writes, interprets, enforces or manages Construction Documents. Project Architects, Contractors, Contract Administrators, material Suppliers and Manufacturers' Representatives are all realizing the advantages of being Construction Documents Technologists.

By being able to understand and interpret written Construction Documents, CDTs perform their jobs more effectively. By understanding the roles and relationships of all participants, CDTs improve communication among all members of the construction team.

Certification Benefits

For You

CSI's CDT Certificate and advanced certifications – CCS, CCCA, and CCPR are recognized throughout the industry as evidence of a proven level of education, knowledge and experience in construction documents. These credentials demonstrate professional commitment, credibility and reliability to employers, colleagues and clients.

1. Learn what it takes to deliver projects on time and on budget
2. Decrease change orders
3. Understand the fundamentals of construction documentation
4. Learn to write specifications
5. Understand your authority and responsibility in a construction project
6. Develop construction documentation that keep you out of courts
7. Be better prepared to deal with a LEED project or to take the Architectural Registration Exams

For Your Company

The most critical resource of any organization is its people. When a firm invests in professional development of employees, it is investing in its own success. Whether you pay for your employees to study and pass CSI's certificate or certification exams, or hire certified professionals, you can:

1. Offer cost-effective professional development for your team while training them to work from one body of knowledge
2. Improve your chances of an on-time, on-budget delivery
3. Lower the number of change orders on a project
4. Raise clients' confidence
5. Stand out from the competition
6. Strengthen staff loyalty and productivity
7. Set benchmarks for hiring and promotion
8. Develop better processes and practices
9. Better manage a LEED project
10. Increase efficiency while decreasing confusion with staff collaboration
11. Shorten the learning curve for new hires





CDT Study Sessions Scheduled in Grand Rapids

Grand Rapids Chapter of CSI is offering CDT Certificate Exam Study Sessions covering the *Construction Process*, *Contractual Relationships*, and the *Relationships and Organization of Construction Documents*. Taught by industry professionals, these Study Sessions are beneficial for those who wish to further their professional development within the construction industry. Exam content covers six subject matter

areas as listed below. Mentoring opportunities may be arranged for those interested in studying for the three advanced certification exams as well.

Week	Dates	CDT Subject Matter Areas	% of CDT Exam
1	January 25	<i>Check-in and Sessions Overview</i> 1 - Fundamentals	8%
2	February 1	2 - Planning and Pre-Design	20%
3	February 8	3 - Design	
4	February 15	Construction Documents	
5	February 22	Construction Documents	37%
6	March 1	4 - Procurement	20%
7	March 8	5 - Construction	10%
8	March 15	6 - Post Construction <i>Practice Exam</i>	5%

All sessions are on Monday Night - 6:00pm to 8:00pm at the offices of Rockford Construction

Fee - \$75 Students - \$30 Mentoring for CCS, CCCA and CCPR Exams - \$50

Includes a 3-ring binder to organize the plethora of materials made available throughout the eight sessions

CDT Exam Registration

Candidates must personally register for the CDT, in addition to the CCS, CCCA, and CCPR exams. All these exams are administered through *Prometrics* testing facilities during the week of Monday, March 29 thru Saturday, April 3, 2010.

Visit the CSI website at www.csinet.org to register for the exam and to download CDT Study Guides.

EXAM Early Registration: Deadline Jan. 29 CSI Member - \$235 Non-Member - \$370 Student - \$105

EXAM Final Registration: Deadline Feb. 26 CSI Member - \$295 Non-Member - \$430 Student - \$105

CDT Study Sessions Registration

Visit the CSI Grand Rapids Chapter website at www.csigrandrapids.org and click on the "Certification" tab for Registration Form, CDT Study Guides and other Study Session source materials and information.

If you have any questions or comments contact:

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"CSI certification is a benchmark of technical knowledge. Professionals who have it achieve industry recognition and increase the value of their work to their clients and their employers."

Gary A. Betts, FCSI, CCS, AIA